KAPLAN
EARLY LEARNING COMPANY™

Convenient Order Options

Order Toll Free 1-800-334-2014
Monday–Friday 8 am–8 pm EST
Fax Orders: 1-800-452-7526
Order Online: **www.Kaplanco.com**
Customer Service: **1-800-334-2014**
Monday–Friday 8 am–8 pm EST

Shipping Charges

Order Size	UPS Items	2nd Day Air*	Next Day Air*	Truck Items
Orders **OVER $1500.00**	**FREE Shipping***	25% of order value. $14.56 minimum.	30% of order value. $36.40 minimum.	15% of order value. $62.50 minimum.
Orders UNDER $1500.00	15% of order value. $5.00 minimum.	25% of order value. $14.56 minimum.	30% of order value. $36.40 minimum.	15% of order value. $62.50 minimum.
All Orders Shipping to AK, HI, PR, VI, & Canada	UPS not available. USPS+ 25% of order value.	30% of order value. $26.80 minimum.	35% of order value. $44.40 minimum.	Contact Total Customer Care for a freight quote.

Note: International orders, call Total Customer Care for shipping quotes: **1-800-334-2014**

*Additional shipping charges for Next Day and 2nd Day Air may apply based on product size and weight. Total Customer Care will contact you if additional charges are applicable.

Ship To:

Name: St Matthew Early Childhood Center
Street Address: 125 24th Street Northeast
City: Ceadar Rapids State: IA Zip: 52402
Phone: (319) 362-3021
Email: mniemi@cr-cath.pvt.k12.ia.us

Bill To: (if different from Ship To)

Name _____
Address _____
City _____ State _____ Zip _____
Phone (____) _____
Email _____

Method of Payment: (Sorry No COD's or Cash)

Account Number *(if known)* _____
❑ Purchase Order No. _____
❑ Check or Money Order *(enclosed)* to **Kaplan Early Learning Company**
❑ Visa ❑ MasterCard ❑ American Express ❑ Discover
Card No. _____ Exp. Date _____
Signature _____
Cardholder Name _____
Address _____
City _____ State _____ Zip _____

*Orders over $1,500.00 will receive free shipping on UPS items, but will incur regular shipping charges on truck items.
+USPS is United States Postal Service.
No free shipping to Alaska, Hawaii, Puerto Rico, Virgin Islands and Canada.
Orders shipped complete Alaska, Hawaii, Puerto Rico, Virgin Islands and Canada..

Prices: Prices subject to change without notice. **Terms: net 30 days. 1½% late fee for past due invoices.**

Qty.	Item #	Description	Price Each	Total Price

P.O. Box 609 • 1310 Lewisville-Clemmons Road
Lewisville, NC 27023-0609
Corporate Headquarters: 336-766-7374
email: Info@Kaplanco.com

Subtotal	
Sales Tax: For delivery in AL, AR, AZ, CA, CO, CT, FL, GA, ID, IL, IN, KY, LA, MA,MD, MN, MO, NC, NJ, NY, OH, OK, PA, SC, SD, TN, TX, VA, and WA, please add applicable tax or submit tax exempt certificate.	
Delivery Charges	
Total	