



## Education

	Name & Address of School	Course of Study	Years Completed	Diploma or Degree
High School				
Undergraduate College				
Graduate Professional				
Other (Specify)				

Describe any relevant specialized training, apprenticeship, qualifications and/or skills.

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## Activities & Offices

List professional trade, business, or civic activities and offices held. You may also include any professional organizations that you are a member of.


# Employment Experience

Start with your most recent job.

Employer	Dates Employed	Work Performed
Address	City/State/Zip	
Telephone Number(s)	Final Hourly Rate/Salary	
Job Title	Supervisor	
Reason for Leaving	May we contact?	

Employer	Dates Employed	Work Performed
Address	City/State/Zip	
Telephone Number(s)	Final Hourly Rate/Salary	
Job Title	Supervisor	
Reason for Leaving	May we contact?	

Employer	Dates Employed	Work Performed
Address	City/State/Zip	
Telephone Number(s)	Final Hourly Rate/Salary	
Job Title	Supervisor	
Reason for Leaving	May we contact?	

*If you need additional space, please continue on the back of the application.*

## References

*(Please list three people, not related to you, who can comment on your potential as an employee of St. Matthew Early Childhood Center.)*

Name	Job Title	Telephone Number	
Address	City	State	Zip
Name	Job Title	Telephone Number	
Address	City	State	Zip
Name	Job Title	Telephone Number	
Address	City	State	Zip

## Permission to Contact

I give St. Matthew Early Childhood Center permission to contact the references above. For employers listed on the previous page, I likewise give permission for St. Matthew Early Childhood Center to contact only those for whom I have answered "yes" or in the affirmative to the question, "May we contact?"

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. This application for employment shall be considered active for a period of time not to exceed six (6) months. Any applicant wishing to be considered for employment beyond this time should inquire as to whether or not applications are being accepted at that time.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## For Our Information

How did you hear about available positions?

Newspaper

Website

Church Bulletin

Person, if so, who \_\_\_\_\_

Other (Please specify) \_\_\_\_\_